



Partners In Transit, Inc.
Board of Directors Meeting
December 17, 2025
713 East Main Street
Uvalde, Texas
11:30 A.M.

Agenda

Executive Session

The Board may go into Executive Session (close meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government code 551.074 to discuss personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
2. Pursuant to Tex. Gov't Code, 551.071 (1) to seek advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't Code, 551.071 (2) to seek advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Tex. Gov't Code, Chapter 551; or
4. Pursuant to Tex. Gov't Code, 551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect in the Department's ability to negotiate with a third person.
5. Pursuant to Tex. Gov't Code, 2306.039 (c), the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Discussion and Possible Action on September 3, 2025 Minutes**
- V. Executive Director's Report**
- VI. Partners In Transit, Inc. Financial**
 - a. Revenue & Expense Report ending November 2025**
 - b. GY 2025 Cash Flow Report ending November 2025**
 - c. Report on Bank Reconciliations**
 - i. Augst 2025**
 - ii. September 2025**
 - iii. October 2025**
 - iv. November 2025**
- VII. Adjourn**

MINUTES

Partners In Transit, Inc.
Board of Directors Meeting
Wednesday, September 3, 2025
713 East Main Street, Uvalde, Texas
11:30 A.M.

I. Call to Order

The meeting was called to order at 11:26 A.M.

II. Roll Call

Roll call was taken, and quorum was established with the following members present:

Judge Bella A. Rubio

Judge Souli A. Shanklin

Judge John Paul Schuster

Judge Bill Mitchell

Gabriel Villaseñor for Judge Ramsey English Cantu - on Teams

III. Public Comment

There was no public comment.

IV. Discussion and Possible Action on May 21, 2025, Minutes

Discussion and approval of May 21, 2025, board minutes. Judge Bill Mitchell made a motion to approve the minutes as presented and Judge Souli A. Shanklin seconded the motion. The motion was carried unanimously.

V. New Business

a. Discussion and Possible Action on Executive Directors' Report

Sarah H. Cook, Executive Director, informed the board that there was limited activity because we were focused on finalizing the onboarding requirements for the UZA. Judge Souli A. Shanklin made a motion to approve the executive directors' report as presented and Judge John Paul Schuster seconded the motion. The motion was carried unanimously.

VI. Partners in Transit Inc. Financials

Magdalena Flores, Chief Financial Manager, presented the board with a cash flow report ending February 2025, revenue & expense reports ending July 2025, and bank reconciliations for March 2025 through July 2025. Judge Souli A. Shanklin made a motion to approve the financials as presented, and Judge John Paul Schuster seconded the motion. The motion was carried unanimously.

VII. ADJOURN

Judge Bill Mitchell made the motion to adjourn, and Judge Souli A. Shanklin seconded the motion. The motion carried unanimously. The meeting was adjourned at 11:28 a.m.

Judge John Paul Schuster, Board Secretary/Treasurer

EXECUTIVE DIRECTOR'S REPORT

2025

Executive Director's Report

SARAH HIDALGO-COOK
DECEMBER 2025



SOUTHWEST AREA REGIONAL TRANSIT DISTRICT |

GENERAL ACTIVITIES

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- As 2026 approaches, we will be applying for funding through various grant applications, which include:
 - AARP
 - APTA
 - Meadows Foundation
 - Christopher Reeves Foundation
- We consistently seek new funding opportunities and actively pursue donations to support PIT and SWART. As a newly established organization, PIT must explore diverse funding avenues while building our reputation and showcasing our dedication to delivering exceptional services. We will also host a donation drive from vendors used by SWART in FY 2025.

Bank Account Balances

Cash Flow Analysis

SOUTHWEST AREA REGIONAL TRANSIT
Statement of Cash Flows
Reporting Period: Through August 31, 2026

PARTNERS IN TRANSIT INC

MONTH	START	DEPOSITS	CHECKS	FEES	NET CHANGE	ENDING
BEGINNING	\$ 4,279.69					\$ 4,279.69
SEP 2025	\$ 4,279.69	\$ -	\$ 1,900.00	\$ -	\$ (1,900.00)	\$ 2,379.69
OCT 2025	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
NOV 2025	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
DEC 2025	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
JAN 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
FEB 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
MAR 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
APR 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
MAY 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
JUN 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
JUL 2026	\$ 2,379.69				\$ -	\$ 2,379.69
AUG 2026	\$ 2,379.69				\$ -	\$ 2,379.69
ENDING	TOTALS =>	\$ -	\$ 1,900.00	\$ -		\$ 2,379.69

PIT

August 2025 - November 2025

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: BANK REC 2025-08
Reconciliation Date: 8/31/2025
Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	0.00

Click the Next Page toolbar button to view details.

☒ APPROVED
Sittler 5-16-25

Sittler

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT

Reconciliation ID: 1080 BANK REC 2025-09

Reconciliation Date: 9/30/2025

Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2,379.69</u>
Unreconciled Difference	0.00

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10/02/25
Shenita

☒ APPROVED
Shenita
10-7-2025

**Southwest Area Regional Transit District
Reconcile Cash Accounts**

Detail

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT

Reconciliation ID: 1080 BANK REC 2025-09

Reconciliation Date: 9/30/2025

Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
CK001	9/1/2025	LEGAL FEES FOR PIT	1,900.00	WEILABACHER & ASSCIATES PC
Cleared Checks/Vouchers			1,900.00	

Bank Reconciliations

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-10
Reconciliation Date: 10/31/2025
Status: Locked

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2 379.69</u>
Unreconciled Difference	0.00

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11/04/25
Suentes

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Suentes
11-6-25

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2025-11
Reconciliation Date: 11/30/2025
Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2 379.69</u>
Unreconciled Difference	0.00

12/05/25
J. H. Hines

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S. H. Hines
12-7-25