



Partners In Transit, Inc.
Board of Directors Meeting
May 20, 2026
713 East Main Street
Uvalde, Texas
11:30 A.M.

Agenda

Executive Session

The Board may go into Executive Session (close meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government code 551.074 to discuss personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
2. Pursuant to Tex. Gov't Code, 551.071 (1) to seek advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't Code, 551.071 (2) to seek advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Tex. Gov't Code, Chapter 551; or
4. Pursuant to Tex. Gov't Code, 551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect in the Department's ability to negotiate with a third person.
5. Pursuant to Tex. Gov't Code, 2306.039 (c), the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Discussion and Possible Action on December 17, 2026 Minutes**
- V. Executive Director's Report**
- VI. New business**
 - a. Grant Applications**
 - i. AARP Livable Communities**
 - ii. APTA Community Challenge**
- VII. Partners In Transit, Inc. Financial**
 - a. GY 2025 Cash Flow Report ending March 2026**
 - b. Revenue & Expense Report ending March 2026**
 - c. Report on Bank Reconciliations**
 - i. December 2025**
 - ii. January 2026**
 - iii. February 2026**
 - iv. March 2026**
- VIII. Adjourn**

MINUTES

Partners In Transit, Inc.

Board of Directors Meeting Minutes

December 17, 2025 – 11:30 A.M.
713 East Main Street
Uvalde, Texas 78801
Also available via Microsoft Teams

I. Call to Order

The meeting of the Partners In Transit, Inc. Board of Directors was called to order at 11:30 A.M. by Board Chairperson Judge Martha Alicia Ponce.

II. Roll Call

Board members present were:

- Judge Souli Shanklin
- Judge Jesse Gonzalez
- Judge Martha Alicia Ponce
- Judge John Paul Schuster
- Judge Jerry Bates
- Judge Leodoro Martinez (via Microsoft Teams)

A quorum was present.

III. Public Comment

No public comments were presented.

IV. Discussion and Possible Action on September 3, 2025 Minutes

Sarah H. Cook presented the minutes from the September 3, 2025 meeting.

Motion: Judge Souli Shanklin made a motion to approve the minutes as presented.

Second: Judge John Paul Schuster seconded the motion.

Vote: The motion carried unanimously.

V. Executive Director's Report

Sarah H. Cook, Executive Director, presented the Director's Report. She provided updates regarding upcoming grant opportunities that Partners In Transit, Inc. plans to pursue, including the APTA Transit Grant, the AARP Community Challenge Grant, and the Christopher Reeve Foundation Grant.

Ms. Cook explained that significant time and effort had recently been dedicated to assisting the Southwest Area Regional Transit District (SWART) with preparing and submitting its first Federal Transit Administration Section 5307 grant application. Because of this effort, activity within Partners In Transit, Inc. had been limited in recent months. However, beginning in Spring 2026, the organization plans to focus more heavily on identifying and pursuing new funding opportunities through various grant programs.

Motion: Judge Souli Shanklin made a motion to accept the Executive Director's Report.

Second: Judge Jesse Gonzalez seconded the motion.

Vote: The motion carried unanimously.

VI. Partners In Transit, Inc. Financial Report

Magdalena (Maggie) Flores presented the financial reports for Partners In Transit, Inc.

She presented the Revenue and Expense Report ending November 2025, noting there had been no recent financial activity and that funds remain in the account. She explained that the remaining funds will eventually be transferred to SWART through an inter-agency transition process.

Ms. Flores also presented the GY 2025 Cash Flow Report ending November 2025 and the Bank Reconciliation Reports for September, October, and November 2025.

Motion: Judge John Paul Schuster made a motion to approve the financial reports as presented.

Second: Judge Souli Shanklin seconded the motion.

Vote: The motion carried unanimously.

VII. Adjourn

Judge Jesse Gonzalez made a motion to adjourn the meeting. Judge Souli Shanklin seconded the motion. The meeting adjourned at 11:55 A.M.

Judge John Paul Schuster

Board Secretary

Partners In Transit, Inc.

EXECUTIVE DIRECTOR'S REPORT

Executive Director's Report

SARAH HIDALGO-COOK
MAY 2026



GENERAL ACTIVITIES

PIT and SWART continue to actively pursue funding opportunities to support and expand mobility management services throughout the Middle Rio Grande Region. Although PIT recently submitted grant applications to both the AARP and the American Public Transportation Association (APTA), we were unfortunately not selected for funding. AARP reported receiving over 5,100 applications nationwide, while APTA was only able to fund 20 projects out of approximately 50 submitted applications. Despite these setbacks, SWART remains committed to identifying and securing alternative funding sources to sustain and grow mobility management initiatives, which are increasingly important components of the public transportation industry.

SWART is actively seeking matching funds and partnership support from both private and public entities, including organizations such as [Walmart](#), [H-E-B](#), [Walgreens](#), [The Meadows Foundation](#), and [United Way](#). Over the past two years, SWART has submitted multiple applications to The Meadows Foundation and, although funding has not yet been awarded, we remain persistent in our efforts and continue strengthening relationships with potential funding partners. Additionally, SWART is exploring future opportunities through Coordinating Council on Access and Mobility (CCAM) funding initiatives through the Federal Transit Administration to further support mobility management activities and regional mobility coordination efforts.

As part of strengthening SWART's national involvement and advocacy in mobility management, Sarah Hidalgo-Cook was recently elected to serve on the national Association for Mobility Management Board and will officially begin her term in June 2026. This national leadership role will provide SWART with valuable opportunities to remain engaged in emerging mobility management trends, funding opportunities, and innovative practices occurring across the country.

SWART and PIT are also preparing to launch a targeted fundraising initiative involving SWART vendors and business partners. Through this effort, vendors will be encouraged to contribute matching support by donating approximately 5–10% of the annual expenditures SWART invests with their businesses. These contributions would directly support local mobility management matching requirements and help sustain critical transportation coordination, outreach, travel training, and mobility self-sufficiency services for elderly individuals, persons with disabilities, veterans, low-income individuals, and other transportation-disadvantaged populations throughout the region.

FINANCIALS

Cash Flow Analysis

SOUTHWEST AREA REGIONAL TRANSIT
Statement of Cash Flows
Reporting Period: Through August 31, 2026

PARTNERS IN TRANSIT INC

MONTH	START	DEPOSITS	CHECKS	FEES	NET CHANGE	ENDING
BEGINNING	\$ 4,279.69					\$ 4,279.69
SEP 2025	\$ 4,279.69	\$ -	\$ 1,900.00	\$ -	\$ (1,900.00)	\$ 2,379.69
OCT 2025	\$ 2,379.69	\$ -	\$ -	\$ -	\$ -	\$ 2,379.69
NOV 2025	\$ 2,379.69	\$ -	\$ -	\$ -	\$ -	\$ 2,379.69
DEC 2025	\$ 2,379.69	\$ -	\$ -	\$ -	\$ -	\$ 2,379.69
JAN 2026	\$ 2,379.69	\$ -	\$ -	\$ -	\$ -	\$ 2,379.69
FEB 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
MAR 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
APR 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
MAY 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
JUN 2026	\$ 2,379.69			\$ -	\$ -	\$ 2,379.69
JUL 2026	\$ 2,379.69				\$ -	\$ 2,379.69
AUG 2026	\$ 2,379.69				\$ -	\$ 2,379.69
ENDING	TOTALS =>	\$ -	\$ 1,900.00	\$ -		\$ 2,379.69

Revenue & Expense Reports

Ending March 2026

Southwest Area Regional Transit District

Statement of Revenues and Expenditures

2026 - 2026

800 - PARTNERS IN TRANSIT

From 3/1/2026 Through 3/30/2026

		<u>Total Budget - Original</u>	<u>Actual</u>	<u>Current Year Actual</u>	<u>Total Budget Variance - Original</u>
	EXPENDITURES				
120	OPERATIONS				
5301	LEGAL FEES	0.00	0.00	1,900.00	(1,900.00)
	Total OPERATIONS	0.00	0.00	1,900.00	(1,900.00)
	Total EXPENDITURES	0.00	0.00	1,900.00	(1,900.00)
	NET	0.00	0.00	(1,900.00)	(1,900.00)

Bank Reconciliations

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2025-12
Reconciliation Date: 12/31/2025
Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2,379.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

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Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 10 BANK REC. 2026-01
Reconciliation Date: 1/31/2026
Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits In Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2,379.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

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Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2026-02
Reconciliation Date: 2/28/2026
Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2,379.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

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Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2026-03
Reconciliation Date: 3/31/2026
Status: Open

Bank Balance	2,379.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	2,379.69
Balance Per Books	<u>2,379.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

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