



Partners In Transit, Inc.
Board of Directors Meeting
September 3, 2025
713 East Main Street
Uvalde, Texas
11:30 A.M.

Agenda

Executive Session

The Board may go into Executive Session (close meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government code 551.074 to discuss personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
2. Pursuant to Tex. Gov't Code, 551.071 (1) to seek advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't Code, 551.071 (2) to seek advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Tex. Gov't Code, Chapter 551; or
4. Pursuant to Tex. Gov't Code, 551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect in the Department's ability to negotiate with a third person.
5. Pursuant to Tex. Gov't Code, 2306.039 (c), the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

- I. Call to Order**
- II. Roll Call**
- III. Public Comment**
- IV. Discussion and Possible Action on May 21, 2024 Minutes**
- V. Executive Director's Report**
- VI. Partners In Transit, Inc. Financial**
 - a. Revenue & Expense Report ending July 2025**
 - b. GY 2025 Cash Flow Report ending February 2025**
 - c. Report on Bank Reconciliations**
 - i. March 2025**
 - ii. April 2025**
 - iii. May 2025**
 - iv. June 2025**
 - v. July 2025**
- VII. Adjourn**

MINUTES

Partners In Transit, Inc.
Board of Directors Meeting
Wednesday, May 21, 2025
713 East Main Street, Uvalde, Texas
10:30 A.M.

I. Call to Order

The meeting was called to order at 11:15 A.M.

II. Roll Call

Roll call was taken, and quorum was established with the following members present:

Judge Bella A. Rubio
Judge Souli A. Shanklin
Judge Martha Alicia Ponce
Judge John Paul Schuster
Judge Bill Mitchell
Judge Jesse Gonzales
Judge Leodoro Martinez III – on Teams

III. Public Comment

There was no public comment.

IV. Discussion and Possible Action on December 18, 2024, Minutes

Discussion and approval of December 18, 2024, board minutes. Judge Souli A. Shanklin made a motion to approve the minutes as presented and Judge Leodoro Martinez III seconded the motion. The motion was carried unanimously.

V. New Business

a. Discussion and Possible Action on Executive Directors Report

Sarah H. Cook, Executive Director, informed the board that there was not much activity because we were busy trying to get the plans made required for the UZA. Judge Bella A. Rubio made a motion to the executive directors' report as presented and Judge John Paul Schuster seconded the motion. The motion was carried unanimously.

VI. Partners in Transit Inc. Financials

- A. Magdalena Flores, Chief Financial Manager presented the board with a cash flow analysis beginning September 2024 through August 2025.
- B. Magdalena Flores, Chief Financial Manager presented the board with report on bank reconciliations were presented for November 2024, December 2024, January 2025, and February 2025.

VII. ADJOURN

Judge Jesse Gonzales made the motion to adjourn, and Judge Bella A. Rubio seconded the motion. The motion carried unanimously. The meeting was adjourned at 11:25 a.m.

Judge John Paul Schuster, Board Secretary/Treasurer

EXECUTIVE DIRECTOR'S REPORT

2025

Executive Director's Report

SARAH HIDALGO-COOK
SEPTEMBER 2025



SOUTHWEST AREA REGIONAL TRANSIT DISTRICT |

GENERAL ACTIVITIES

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- We plan on submitting the 2026 Christopher Reeve Foundation Grant Application. Funds will support the SWIM program.
- We are also planning on submitting another application to the Meadows Foundation in the late fall. The funds would also be used to support SWIM and to assist riders who cannot afford fares.
- We consistently seek new funding opportunities and actively pursue donations to support PIT and SWART. As a newly established organization, PIT must explore diverse funding avenues while building our reputation and showcasing our dedication to delivering exceptional services.

PIT FINANCIAL

Southwest Area Regional Transit District

Statement of Revenues and Expenditures

2024 - 2024

800 - PARTNERS IN TRANSIT

From 7/1/2025 Through 7/31/2025

		Total Budget - Original	Actual	Current Year Actual	Total Budget Variance - Original
	REVENUES				
120	OPERATIONS				
4105	DONATIONS	0.00	0.00	16,558.55	16,558.55
4130	OTHER REVENUES	0.00	0.00	2,500.00	2,500.00
	Total OPERATIONS	0.00	0.00	19,058.55	19,058.55
	Total REVENUES	0.00	0.00	19,058.55	19,058.55
	EXPENDITURES				
120	OPERATIONS				
5410	MARKETING SUPPLIES	0.00	0.00	2,529.57	(2,529.57)
	Total OPERATIONS	0.00	0.00	2,529.57	(2,529.57)
	Total EXPENDITURES	0.00	0.00	2,529.57	(2,529.57)
	NET	0.00	0.00	16,528.98	16,528.98

Cash Flow Analysis

SOUTHWEST AREA REGIONAL TRANSIT
Statement of Cash Flows
Reporting Period: Through August 31, 2025

PARTNERS IN TRANSIT INC

MONTH	START	DEPOSITS	CHECKS	FEEs	NET CHANGE	ENDING
BEGINNING	\$ 9,306.00					\$ 9,306.00
SEP 2024	\$ 9,306.00	\$ -	\$ 5,273.76	\$ -	\$ (5,273.76)	\$ 4,032.24
OCT 2024	\$ 4,032.24	\$ -	\$ -	\$ -	\$ -	\$ 4,032.24
NOV 2024	\$ 4,032.24	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 9,032.24
DEC 2024	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
JAN 2025	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
FEB 2025	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
MAR 2025	\$ 9,032.24	\$ -	\$ 4,752.55	\$ -	\$ (4,752.55)	\$ 4,279.69
APR 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
MAY 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
JUN 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
JUL 2025	\$ 4,279.69				\$ -	\$ 4,279.69
AUG 2025	\$ 4,279.69				\$ -	\$ 4,279.69
ENDING	TOTALS =>	\$ 5,000.00	\$ 10,026.31	\$ -		\$ 4,279.69

Bank Reconciliations

PIT

March 2025 – July 2025

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-03
Reconciliation Date: 3/31/2025
Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

04/15/2025
Dunbar

☒ APPROVED
Srtuek 4-18-2025

Southwest Area Regional Transit District
Reconcile Cash Accounts

Detail

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-03
Reconciliation Date: 3/31/2025
Status: Open

Cleared Checks/Vouchers

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Payee</u>
REIMB OP ACCT	3/5/2025	REIMB OP ACCT APTA REIMB	<u>4,752.55</u>	APTA
Cleared Checks/Vouchers			<u>4,752.55</u>	

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-04
Reconciliation Date: 4/30/2025
Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.



APPROVED

5/19/2025

05/15/25
80

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2025-05
Reconciliation Date: 5/30/2025
Status: Locked

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>



APPROVED

John

6-27-25

Shante

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2025-05
Reconciliation Date: 5/30/2025
Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT

Reconciliation ID: 1080 BANK REC. 2025-06

Reconciliation Date: 6/30/2025

Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>

Stuentas

Chris

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC. 2025-07
Reconciliation Date: 7/31/2025
Status: Open

Bank Balance	4,279.69
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	4,279.69
Balance Per Books	<u>4,279.69</u>
Unreconciled Difference	<u><u>0.00</u></u>



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Shue
B-21-25