



**Partners In Transit, Inc.
Board of Directors Meeting**

May 21, 2025
713 East Main Street
Uvalde, Texas
11:30 A.M.

Agenda

Executive Session

The Board may go into Executive Session (close meeting to the public):

1. The Board may go into Executive Session Pursuant to Texas Government code 551.074 to discuss personnel matters including to deliberate the appointment, employment, evaluation, reassignment, duties, discipline, or dismissal of a public officer or employee.
2. Pursuant to Tex. Gov't Code, 551.071 (1) to seek advice of its attorney about pending or contemplated litigation or a settlement offer.
3. Pursuant to Tex. Gov't Code, 551.071 (2) to seek advice of its attorney about a matter in which the duty of the attorney to the governmental body under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas conflicts with the Tex. Gov't Code, Chapter 551; or
4. Pursuant to Tex. Gov't Code, 551.072 to deliberate the possible purchase, sale, exchange, or lease of real estate because it would have a material detrimental effect in the Department's ability to negotiate with a third person.
5. Pursuant to Tex. Gov't Code, 2306.039 (c), the Department's internal auditor, fraud prevention coordinator or ethics advisor may meet in an executive session of the Board to discuss issues related to fraud, waste, or abuse.

- I. **Call to Order**
- II. **Roll Call**
- III. **Public Comment**
- IV. **Discussion and Possible Action on December 18, 2024 Minutes**
- V. **Executive Director's Report**
- VI. **Partners In Transit, Inc. Financial**
 - a. **GY 2025 Cash Flow Report ending February 2025**
 - b. **Report on Bank Reconciliations**
 - i. **November 2024**
 - ii. **December 2024**
 - iii. **January 2025**
 - iv. **February 2025**
- VII. **Adjourn**

Board Minutes

December 18, 2025

Partners In Transit, Inc.
Board of Directors Meeting
Wednesday, December 18, 2024
713 East Main Street, Uvalde, Texas
11:30 A.M.

I. Call to Order

The meeting was called to order at 11:18 A.M.

II. Roll Call

Roll call was taken, and quorum was established with the following members present:

Judge Bella A. Rubio
Judge Martha Alicia Ponce
Judge Souli A. Shanklin
Judge Bill Mitchell
Judge John Paul Schuster

III. Public Comment

There was no public comment.

IV. Discussion and Possible Action on October 17, 2024, Minutes

Discussion and approval of October 17, 2024, board minutes. Judge Souli A. Shanklin made a motion to approve the minutes as presented and Judge Bill Mitchell seconded the motion. The motion was carried unanimously.

V. New Business

a. Discussion and Possible Action on Executive Director's Report

Sarah H. Cook, Executive Director, informed the board that the APTA report had been submitted. The APTA funds were spent according to the specifications and the grant has been closed. Judge Souli A. Shanklin made a motion to approve the executive director's report as presented and Judge Bill Mitchell seconded the motion. The motion was carried unanimously.

VI. Partners in Transit Inc. Financial

- A. GY 2025 Bank Account Balance – handout
- B. GY 2025 Cash Flow Report ending October 2024
- C. Report on Bank Reconciliations
 - 1. September 2024
 - 2. October 2024

VII. ADJOURN

Judge Souli Shanklin made the motion to adjourn, and Judge Bella A. Rubio seconded the motion. The motion carried unanimously. The meeting was adjourned at 11:25 a.m.

Judge John Paul Schuster, Board Secretary/Treasurer

Executive Director's Report

Executive Director's Report

SARAH HIDALGO-COOK
APRIL 28, 2025



GENERAL ACTIVITIES

- We closed out the 2024 APTA Grant. We assisted 40 riders through the service area by providing them with a \$25 fare card. Supplies and swag were also purchased to support SWART's Southwest Initiative for Mobility (SWIMM) program.
- We will submit the 2025 APTA Grant Application at the end of April. The maximum amount that can be requested is \$10,000. If awarded, funds will support the SWIM program.
- We submitted a \$20,000 grant application to AARP to support mobility management. We were informed that we were not funded for this cycle.
- In October, PIT submitted a grant to the Christopher Reeve Foundation to support mobility management services but received notice that we were not awarded any funding for this cycle. There will be another opportunity to apply for funding later this summer.
- PIT has not received any communication regarding the foundation grant application submitted to the Meadows Foundation. They review applications twice yearly, so we hope to hear back from them at the end of June. These grants are open for applications throughout the calendar year.
- We consistently seek new funding opportunities and actively pursue donations to support PIT and SWART. As a newly established organization, PIT must explore diverse funding avenues while building our reputation and showcasing our dedication to delivering exceptional services.

P.I.T.

Financials

Cash Flow Analysis

SOUTHWEST AREA REGIONAL TRANSIT

Statement of Cash Flows

Reporting Period: Through August 31, 2025

PARTNERS IN TRANSIT INC

MONTH	START	DEPOSITS	CHECKS	FEES	NET CHANGE	ENDING
BEGINNING	\$ 9,306.00					\$ 9,306.00
SEP 2024	\$ 9,306.00	\$ -	\$ 5,273.76	\$ -	\$ (5,273.76)	\$ 4,032.24
OCT 2024	\$ 4,032.24	\$ -	\$ -	\$ -	\$ -	\$ 4,032.24
NOV 2024	\$ 4,032.24	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00	\$ 9,032.24
DEC 2024	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
JAN 2025	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
FEB 2025	\$ 9,032.24	\$ -	\$ -	\$ -	\$ -	\$ 9,032.24
MAR 2025	\$ 9,032.24	\$ -	\$ 4,752.55	\$ -	\$ (4,752.55)	\$ 4,279.69
APR 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
MAY 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
JUN 2025	\$ 4,279.69	\$ -	\$ -	\$ -	\$ -	\$ 4,279.69
JUL 2025	\$ 4,279.69				\$ -	\$ 4,279.69
AUG 2025	\$ 4,279.69				\$ -	\$ 4,279.69
ENDING	TOTALS =>	\$ 5,000.00	\$ 10,026.31	\$ -		\$ 4,279.69

Bank Reconciliations

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2024-11
Reconciliation Date: 11/30/2024
Status: Open

Bank Balance	9,032.24
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	9,032.24
Balance Per Books	<u>9,032.24</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

01/09/25 *Quinter*

☒ **APPROVED**
Steel 1-9-25

**Southwest Area Regional Transit District
Reconcile Cash Accounts**

Detail

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2024-11
Reconciliation Date: 11/30/2024
Status: Open

Cleared Deposits

<u>Document Number</u>	<u>Document Date</u>	<u>Document Description</u>	<u>Document Amount</u>	<u>Deposit Number</u>
CR0101	11/21/2024	DEPOSIT FROM APTA	<u>5,000.00</u>	
Cleared Deposits			<u>5,000.00</u>	

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2024-12
Reconciliation Date: 12/31/2024
Status: Open

Bank Balance	9,032.24
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	9,032.24
Balance Per Books	<u>9,032.24</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

☒ APPROVED
Shee 2-3-25

02/03/25
Shunter

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-01
Reconciliation Date: 1/31/2025
Status: Locked

Bank Balance	9,032.24
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	9,032.24
Balance Per Books	<u>9,032.24</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Spent

See 28-4-25

Southwest Area Regional Transit District
Reconcile Cash Accounts

Summary

Cash Account: 1080 PARTNERS IN TRANSIT ACCOUNT
Reconciliation ID: 1080 BANK REC 2025-02
Reconciliation Date: 2/28/2025
Status: Open

Bank Balance	9,032.24
Less Outstanding Checks/Vouchers	0.00
Plus Deposits in Transit	0.00
Plus or Minus Other Cash Items	0.00
Plus or Minus Suspense Items	<u>0.00</u>
Reconciled Bank Balance	9,032.24
Balance Per Books	<u>9,032.24</u>
Unreconciled Difference	<u><u>0.00</u></u>

Click the Next Page toolbar button to view details.

Quenter
03/14/25

☒ [INITIALS]
Siller
4-1-25